



Taleo Fluid

Temple University Human Resources

Adjunct & Part-Time Instructors

Adjunct and Part-Time Instructor Process



- Create Requisition
- Request Approval Process
- Post and Unpost
- Link Candidates and Add Candidates to Folders
- Step/Status Candidates
- Schedule an Interview
- Interview Evaluation

Adjunct and Part-Time Instructor Process



- [Create Offer and Request Approval](#)
- [Adjunct Exception Process](#)
- [Extend Adjunct Offer](#)
- [Hire Adjunct, Start Onboarding, and View History](#)
- [Sending a Modified Duties Letter](#)
- [Approve Adjunct Parking](#)



Resources

- Taleo Manuals can be found [here](#)
- Contact taleohelp@temple.edu for assistance

